







# Quinny Hi-Five

The graphic is a large, stylized hand with five fingers, each a different color. The fingers contain the following text from left to right: "I love learning" (green), "I am connected" (orange), "I am a good friend" (blue), "I am happy to be me" (pink), and "I am safe" (purple). In the center of the palm is a circular logo with a white background and a colorful, multi-colored starburst or sunburst design.

OUR STUDENT CODE OF CONDUCT



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## Our Ethos

- Quintilian is a community school where there is a direct partnership between the parents and teachers in the education of the children.
- At Quintilian we believe that children are individuals who require an approach that is child-centred and caters for a range of learning styles.
- A warm, caring environment is created where each child is known and valued.
- The relationship between the teacher and the student is seen as vital if learning is to be maximised.
- The inherent desire to learn is fostered in the school so that all children feel they can be successful and learning can be fun and exciting.
- A holistic view of education underpins the school's approach and we encourage each child's development in the areas of academics, creativity, social skills, community responsibility, health and fitness.
- Real life experiences enhance the learning process and children benefit from being in the real world as much as possible.
- The development of self-discipline is valued over imposed discipline. The school has a philosophical expectation that children will behave appropriately, but will respond if this is not the case.
- Quintilian recognises and celebrates each child's successes and avoids directly comparing one child with another.

## Our Vision

Quintilian School welcomes all students and strives to accept, nurture and inspire all individuals. We value everyone and their achievements, and our pupils are noted for their compassion and empathy towards others.



# Chair's Report

## Ezekiel Sim

It is with great pleasure that we present the School Board Annual Report in which we reflect the key highlights to the parents of our community, staff and the external stakeholders of Quintilian for 2022, a year of new beginnings after the pandemic.

As the 2022 school year returned to a new normal, the opening of WA's borders saw the school adopt a number of changes to manage the health and safety of all Quintilian staff and students, including limitations in large-group gatherings, and the move of our in-person assemblies to online assemblies.

The Quintilian community showed great resilience in adapting to the changed environment in Term 1, and by mid-Term 2, all school activities resumed. Before and after school clubs recommenced and students were once again able to enjoy the excursions and incursions Quintilian is known for.

Our 2022 annual Rottnest Family Camp saw many Quintilian families arrive on Rottnest Island full of excitement for a weekend of fun and



community connection. Quintilian's traditional Golden Quokka Treasure Hunt was enjoyed by children from Pre-Kindy up to Year 6 (and beyond!). Quintilian staff and board members descended upon Rottnest Island, dressed as notable Disney characters. The 2022 Rottnest Family Camp also was memorable for many families, given the water supply was cut to the island over the weekend!

Term 3 saw our Quintilian events back in full swing, with children being able to once again go on school camps and excursions and enjoy incursions. Year 4 took part in Bike Smart: a cycling program designed to educate children how to ride safely and independently. Year 6 students went on their final Quintilian camp to the Kimberley: a fantastic week away camping in tents and exploring the breathtaking north of WA.

the day, designed to foster friendships and promote ways to have a healthy mind, body and heart. Thank you to our wellness co-ordinator Kirsty Robertson who spearheaded this event.

We were also able to go ahead with our Open Classroom event in Term 3, which again saw a large turnout of families and friends to view our wonderful classrooms and the amazing work completed by our students throughout the various cohorts. The evening also provided a valuable opportunity for students and parents to visit classrooms above their own year group to discover more about the exciting Quintilian journey ahead. The Open Classroom event in 2022 doubled as an opportunity for the Board to increase their presence in the Q community through cooking and serving at the popular sausage sizzle BBQ. I would like to thank Principal Julie for attending the evening and rolling up her sleeves, well before an official employment contract began.

Our community events are an important fabric of our school and parent engagement always remains at the top of our priority list. In September, Quintilian hosted Bogan Bingo, at which 77 parents from the school community arrived dressed and ready for a good time! Quintilian Parents and Staff also enjoyed a Floorball social night out, held at Revo Sports.

Students across the school enjoyed dance lessons with Sporty Sarah, culminating in a whole school performance in front of delighted families. Our children certainly enjoy a diverse and enriching extra-curricular experience at Quintilian, with activities ranging from dance to martial arts and surfing.

Academic rigour is always one of the top priorities at Quintilian. In 2022, our school held a Maths Day, championed by Chris Johnston, Year 6 teacher, who also started up Numero Club, with an aim of boosting mathematical literacy within our school. Under his guidance, Quintilian was recognised as one of only two schools in Western Australia to gain a Silver Maths Active Award for the 2023 school year.





The School Board experienced some membership changes in 2022, with Principal Neil Collins announcing his retirement, and Jim O'Raw (Staff Board Rep) leaving the school at the end of the year to pursue a career opportunity overseas. After a rigorous process, the School Board hired Julie Murray to commence as Principal in 2023.

During the year, it was also determined, via board consensus, for the Chair and Deputy Chair to switch roles. The appointment of Ezekiel Sim as Chair and appointment of Dean Roberts as Deputy Chair was part of the board's succession plan to prepare for Dean's resignation at the end of 2022, when his son graduated primary school at the end of Year 6.

Over the year, the School Board was busy, with the sub-committees hard at work to ensure all aspects of the school are overseen:

**Governance:** Significant updates to policies, guidelines and risk assessments were completed in 2020, therefore no major updates were made during 2022. Quintilian School underwent Re-Registration and successfully achieved the full 5-year period (maximum possible), with the Department of Education, with the Department satisfied with the controls and measures we have in place.

**Strategic Planning and Improvements:** As part of the strategic plan, to improve the administrative system of the school, the transition to Synergetic was completed. This new computer system will provide additional capability to our staff, by streamlining and simplifying core routines. During the year, we have also upgraded our server and purchased several computers and flat panel screens.

**Finance:** As per our auditor's confirmation, Quintilian School's financial report, as at 31 Dec 2022, has been prepared in accordance with the Australian Accounting Standards and free from material misstatement. We have also considered the recent adjustments of the federal and state government funding in next year's budget model, to ensure that the school continues to be financially sound and debt free.

**Marketing:** The Marketing Committee's key strategic focus for the year was on digital marketing, with a dedicated staff member to improve this area. Drawing interested parties to the website was a priority through increased presence on social media. Our school's website is now far more dynamic, with regular updates and articles optimizing search engine capabilities. Over the past year, there has been a 25% increase on our school website traffic.

In addition to digital marketing, Marketing focused on promoting two big open day events of the school, through multi-mediums and platforms such as newspapers, bus shelters, posters, letter drops and social media. We received record numbers of interested students and their families for these events.

Now, without a dedicated events committee at the school, Marketing also took the reins on instigating, promoting and running events, to ensure the key value of community at Quintilian remains strong. This proved successful amidst a year of many Covid restrictions.

Finally, the installation of the new history boards outside the music hall, explaining Quintilian's history and heritage, occurred.

**Enterprise Bargaining Agreement (EBA):** The EBA negotiations took place, and were accepted by the employees of Quintilian, with favourable outcomes to all parties. Quintilian continues to be the employer of choice and we value our staff members' contributions towards the school.

We concluded the year with a combined Christmas Songs and Picnic, which also doubled as a surprise farewell for Principal Neil Collins. Neil was principal from 2015 – 2022 and we would like to acknowledge him for his wisdom, sound leadership, multiple achievements and steadfast dedication during that time.

I would like to thank my fellow Board Members: Dean Roberts, Kylie McVeigh, Tamra Lindsay, Sarah Cox, Emily Purtill, Staff Representative, Jim O'Raw, Bursar, Charles Herring, Deputy Principal, Rebecca Potts and Principal Neil Collins for all their time, energy and commitment throughout 2022, as well as the many volunteers who help in so many ways to create our School Community.

I would also like to acknowledge the investment Principal Julie made to Quintilian, even before the official start of her contract, when she participated in a number of Board meetings and completing a number of AISWA PDs over the January break.

I can't thank all the amazing staff of Quintilian enough for providing such a wonderful education for our children. Their passion for ensuring a high quality and balanced education for all Quintilian students is evident every day across the school. All of you go above and beyond and we, as parents, very much appreciate all that you do.

It is because of all of you that our children run to school every morning, with eager smiles on their faces.

**Ezekiel Sim**  
**Chair of Board**



# Principal's Report

## Neil Collins



This is my final annual report to the Quintilian School Community and I am very proud of how well our School performed in 2022. Covid continued to provide some challenges in the early part of the year; however, we coped very well and returned to normal school operations very quickly. A huge thank you to our staff, parents and students for their patience and commitment to ensuring our educational program continued very effectively.

Our enrolment numbers were below budget at the start of the year. We increased enrolment throughout the year; however, unfortunately we finished short of the budgeted figure. In Term 4 we received many enrolment applications for 2023 and this a credit to our Marketing Sub-Committee. Quintilian continues to be in a very strong financial position and our Finance Sub-committee, the Finance Department and our Registrar all continue to work very diligently to achieve this outcome.

During 2022, we continued to offer an outstanding teaching and learning environment at Quintilian, which is built on the value of mutual respect and trust between students, staff and parents. Our teaching and non-teaching staff always dedicated, passionate and highly qualified and this ensures our students receive an excellent education. It takes a special type of person to work in education with the interests of children's learning their prime motivator and we are very fortunate to have the highest calibre of staff.

Our teachers 'Accept, Nurture and Inspire' our students with stimulating and exciting lessons so that our students love to come to school. It is particularly rewarding to see students who have not enjoyed school elsewhere, join Quintilian and then flourish. Teachers utilise a large range of assessment tools to track, monitor and improve student learning and those of note are Literacy Pro, Progressive Achievement Tests (PAT) and Brightpath.

Our whole school professional learning this past year has covered a wide range of areas including RLSS First Aid, Mandatory Reporting, Protective Behaviours, Mathematics and Talk for Writing.

Teachers continued to review our teaching of Mathematics and Literacy to ensure we provide our students with an enjoyable and challenging learning approach. The implementation of Talk for Writing was a direct result of this continual review. In addition, staff have been supported to attend a wide variety of individual professional learning opportunities.

The school continues to seek feedback from parents, teachers and students through a variety of means. Teachers meet with all parents regularly and are always available. The 'Principal and Parent Coffee Mornings' continue to be a great platform for discussion where a number of ideas and feedback is received.

The parent feedback that the Board and I receive and our stable enrolments confirm that the school community is highly satisfied with the educational program and outcomes at Quintilian School. Over 70% of new enrolments to our school continue to be recommended by either current or past parents and this speaks volumes to the Quintilian educational experience that our students receive.

We are constantly looking to maintain a Child Safe School and therefore we continue to review and update key child safety policy documents and strategies. We monitor student, parent and staff relationships, key areas in our curriculum and our playground equipment and excursions to ensure we provide a Child Safe School. Our Quintilian Leadership Team, Governance Sub-Committee, Strategic Planning Committee and Wellbeing Coordinator all play an important role in this.

Our wide range of community events continue to be a very important part of our school. The Welcome Back Party, Rottne Family Weekend, Bingo Night and Dance Concert were all fun events with large numbers of people attending. Other highlights include Mid-Week Munchies, Freezing Fridays, Disco night and the Sheddies' Art Gallery evening.





The end of the year finished with the Christmas Carols evening and this event provided plenty of fun and happiness for our community. The ongoing community support of all these events speaks volumes for how much they enjoy and value these special Quintilian activities.

Our annual Open Classroom Evening where we open up our school and classrooms to our wider Quintilian family and our local community was a great success. This event importantly displays the superb quality and variety of our students' learning journey.

Our extra-curricular clubs and activities program continues to offer exciting activities for our students. This program includes activities such as, basketball, soccer, floorball, hockey, netball, STEM club, choir, drama club, chess club and sustainability initiatives to name a few. Our music tuition program offers a wide range of learning experiences from violin, guitar, piano, cello, drums to rock bands.



Our camps program for Year 1 – 6 students has been in place at the school for over 47 years and remains a unique and integral learning experience for our children. Our Year 6 students again experienced a once in a lifetime camp experience in the Kununurra Kimberley region.

During 2022 we said farewell to staff members Alana O'Neill, Jim O'Raw, Michelle Beins, Marie Italiano, Glenda Tan and Alaina Clarke. They all had a great impact on the students, parents and staff of Quintilian School and I am sure they will always have a small part of Quintilian within them.

Our School Board provides stable and professional leadership and particularly during the ongoing challenges of COVID. Members are very committed to making wise decisions for the benefit of our parents, staff and students. Their most important task of the year was to appoint a new Principal following my retirement from this role. The process was very

rigorous and I congratulate and wish Julie Murray all the best for 2023 and beyond.

I would like to thank all members of the Board for their many hours of tireless work in the governance of Quintilian School. We have an outstanding Board with a wide range of skills who take their role very seriously and always act in the best interests of our school.

To our Board Chairs; Dean Roberts and Ezekiel Sim, thank you for your efforts, passion for our school and personal support over recent years.

In closing, I have thoroughly enjoyed my time as Principal of Quintilian School and I am very proud of the special and outstanding educational environment we provide for our students. I wish to thank everyone at Quintilian for trusting me with the leadership of our beautiful school and also for your kind and generous farewell messages.

**Neil Collins**  
**Principal**

#### QUINTILIAN SCHOOL – 2022 STATISTICAL DETAILS

Attendance Rate for Students at Quintilian School is 95.00% (compared to the 2022 national average attendance of 86.5%).

Staffing and Student Numbers in 2022 (FTE = Full Time Equivalent)

Staff	No	FTE
Teaching	21	19.5
Non-Teaching	12	7.0
<b>Total</b>	<b>33</b>	<b>26.5</b>

Students - Census August 2022	No	FTE
ELC	51	15
Pre-Primary	23	23
Primary	162	162
<b>Total</b>	<b>209</b>	<b>193</b>

#### Notes:

- Not all staff members are full time so the FTE will be lower than actual members of staff.
- Non-teaching staff includes Educational Assistants and Administrative Staff.
- The FTE student numbers in the ELC are lower than actual numbers as not all students in Pre-Kindy and Kindy attend 5 days a week (non-compulsory years).

#### NAPLAN RESULTS for Years 3 and 5 (2022) – Comparison to the National Average for Schools

Year Level	Reading		Writing		Spelling		Grammar & Punctuation		Numeracy	
	Quintilian	National	Quintilian	National	Quintilian	National	Quintilian	National	Quintilian	National
<b>3</b>	464	<b>439</b>	427	<b>423</b>	440	<b>419</b>	447	<b>435</b>	432	<b>401</b>
<b>5</b>	557	<b>510</b>	531	<b>485</b>	554	<b>506</b>	526	<b>500</b>	524	<b>489</b>



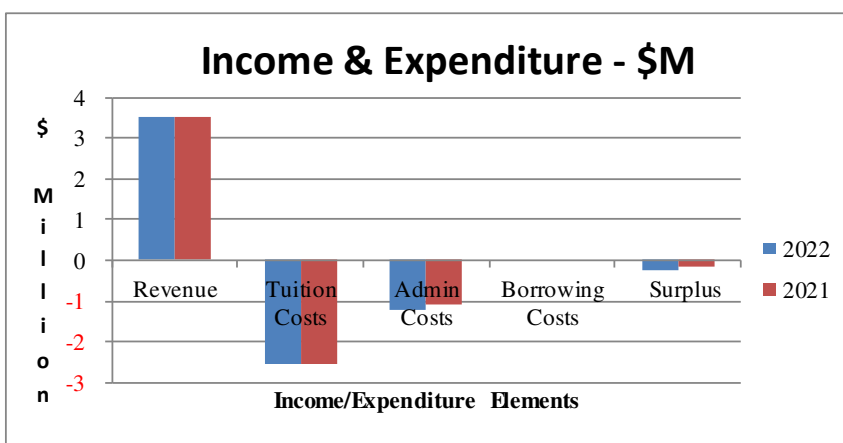
The accounts for the year-end 31 December 2022 audited by Stielow Bell and Associates. A summary of key data contained in the financial statement is in tabular and graphical form showing comparisons with the prior year's result as below.

### Quintilian School

#### Financial Statements for the Year ended 31 December 2022

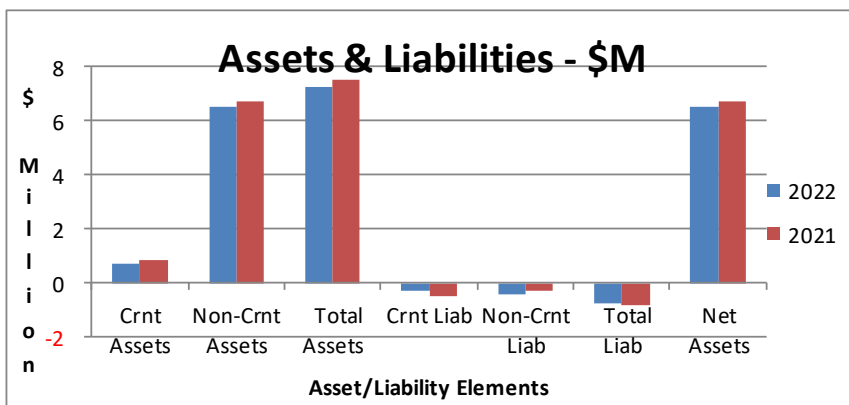
##### Income & Expenditure Statement

	2022 \$'000	2021 \$'000
Revenue	3,521	3,521
Tuition Expenses	-2,548	-2,564
Administration Expenses	-1,207	-1,105
Borrowing Costs	0	0
<b>Surplus/Deficit</b>	<b>-233</b>	<b>-149</b>



##### Balance Sheet

	2022 \$'000	2021 \$'000
Current Assets	683	833
Non-Current Assets	6,545	6,701
<b>Total Assets</b>	<b>7,228</b>	<b>7,533</b>
Current Liabilities	-278	-510
Non-Current Liabilities	-452	-292
<b>Total Liabilities</b>	<b>-730</b>	<b>-802</b>
<b>Net Assets</b>	<b>6,498</b>	<b>6,731</b>



The zero based budget was determined on a break-even outcome and as can be seen there was a deficit of \$233,000, principally due to Government Funding significantly below budget with the DMI funding arrangement and lower student numbers, particularly in the Primary area where Federal Funding is focused.

Operating Expenditure at \$3.755m was 0.6% below budget, with Tuition expenditure slightly over budget offset by a shortfall in Administration expenditure due to containment of Expenses.

Regretfully the deficit is the second significant shortfall buffered by the surplus in 2020 due to COVID funding which enabled retention of a cash balance. Key Performance indicators; continue to show a decline due to the deficit, which is not sustainable for the future and needs close monitoring during 2023.

Capital Expenditure, at just over \$90,000 was contained with only essential work undertaken. Please confirm:

- Adoption of the accounts as presented
- The reappointment of Stielow and Associates as auditors for the ensuing year.

*Charles Herring*  
Bursar





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### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTILIAN SCHOOL INC.

#### Report on the Financial Report

We have audited the accompanying financial report of The Quintilian School Inc. which comprises the statement of financial position as at 31 December 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the responsible entities' declaration.

#### Responsible Entities' Responsibility for the Financial Report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *WA Associations Incorporation Act 2015*, *Australian Accounting Standards* and the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and for such internal control as the responsible entities determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the responsible entities' preparation of the financial report that gives a true and fair view in order to design audit

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

#### Inherent Uncertainty Regarding Going Concern

Without qualification to the opinion expressed below, attention is drawn to the following matter. The financial report is prepared on the basis of the Association being a going concern. This is dependent upon continued funding from government agencies.

#### Opinion

In our opinion the financial report of Quintilian School Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (a) giving a true and fair view of the registered entity's financial position as at 31 December 2022 and of its financial performance and cash flows for the year ended on that date;
- (b) complying with Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*;
- (c) the Governing Committee and the Association have complied with the obligations imposed by the *WA Associations Incorporation Act 2015* and the regulations and the Rules of the Association; and
- (d) the financial report is based on proper accounts and records and is in agreement with those accounts and records.



Liability limited by a scheme approved under the Professional Standards Legislation.

### **Compliance with WA & Commonwealth of Australia Grant Funding Conditions**

In accordance with the terms and conditions of the funding agreements between the Association and WA & Commonwealth of Australia grant funding providers, and subject to the scope limitation above;

In our opinion:

- (i) The Grant Income and Expenditure Statements give a true and fair view of the Associations' financial transactions for the year ended 31 December 2022 in accordance with the applicable Australian accounting standards and other mandatory professional reporting requirements; and is based on proper accounts and records.
- (ii) All assets with a purchase or construction cost exceeding \$5,000 (GST inclusive), acquired with Australian Government Funds have been insured with an insurer recognised by the Australian Prudential Regulation Authority or regulated by a State/Territory Auditor-General;
- (iii) The Association is maintaining an Asset Register of assets acquired with grant funds where the purchase or construction cost of the asset exceeds \$10,000 (GST inclusive);
- (iv) The assets or services purchased with grant monies were purchased in fair and open competition and in accordance with the approved procurement methods for the acquisition of assets or services as set out in the Supplementary Terms and Conditions.
- (v) The Association is maintaining appropriate bank accounts as set out in the Supplementary Terms and Conditions and during the financial year all transactions in each of these accounts was found to be related to the grant the account was established for.

### **STIELOW & ASSOCIATES**



LEON STIELOW  
CHARTERED ACCOUNTANT  
PRINCIPAL

ASIC REGISTERED AUDITOR N# 270930

Dated this 16<sup>th</sup> day of January 2023

Perth, Western Australia.





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16 January 2023

Mr Charles J Herring  
The Quintilian School Inc.  
46 Quintilian Road  
Mt Claremont WA 6010

### **AUDITOR'S INDEPENDENCE DECLARATION**

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2022, there have been:

- a) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.

**STIELOW & ASSOCIATES**



LEON STIELOW  
CHARTERED ACCOUNTANT  
DIRECTOR

**ASIC REGISTERED AUDITOR N# 270930**

Dated this 16<sup>th</sup> day of January 2023  
Perth, Western Australia



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#### Graduation 2022

Back Row: Evie Mintz, Stanley Guntrip, Audrey Mann, Archie Kain, Alexander Bilkey  
 Middle: Jakob Wiesbauer, Edward Rammell, Bailey Vincent, Hugo Lipnicki-Roper, Jamie Moolman  
 Front Row: Louis Purtill, Samuel Roberts, Eva McDonald, Yanming Li, Cameron Giles, Chas Stuckey  
 Teacher: Chris Johnston  
 Principal: Neil Collins

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